



**AFTER-SCHOOL PROGRAM
REGISTRATION FORM
2024-2025**

Please complete the following information:

Child's Name: _____ Gender: ___ Male ___ Female

Nationality (Optional): _____ Fall School Grade: _____

Student's Date of Birth: _____ Student's Age: _____

Name of Parent(s) /Guardian(s): _____

Mailing Address: _____

Residency: ___ Kirtland ___ Fruitland ___ Upper Fruitland ___ Ojo Amarillo ___ Nenahnezad
___ Waterflow ___ Shiprock ___ Farmington Other: _____

Home Phone Number: _____ Work Number: _____

Cell Number: _____ Email: _____

Note: If any of the above information changes, please notify the KYA office immediately.

EMERGENCY CONTACT INFORMATION

List two emergency contacts other than those listed above:

Name Relationship Phone Number

Name Relationship Phone Number

Medical Problems/Allergies:

EMERGENCY MEDICAL RELEASE

If in an emergency situation should arise and medical care is necessary, and I cannot be reached, I authorize the Kirtland Youth Association to act in my behalf in granting permission for my child to receive emergency medical treatment.

Parent/Legal Guardian Signature

Date

The After-School Program will run from August 7, 2024 – May 23, 2025.

- **FEE: There is a registration fee of \$200.00 per semester (FALL 2024 & SPRING 2025: \$400.00).** This fee is due at the beginning of each semester. The fee is assessed regardless of the number of days the student attends, and there are no refunds for days missed. **** If you have an outstanding balance from a previous KYA program, it must be paid in full before your child can participate.**
- **TRANSPORTATION:** Kirtland Elementary, Judy Nelson Elementary, and Kirtland Middle School students will be transported to the KYA facility by the KYA vans. Let your child's school know that they are attending the KYA After-School Program and they will get them on the pick-up list.
- **HOURS OF OPERATION:** KYA will be open on all CCSD school days from 2:45 PM - 6:00 PM. KYA will be CLOSED when schools are closed including Holiday Breaks, Professional Developments, and Snow Days.
- **LATE PICK-UP:** Parents must pick their child up BY 6:00 P.M. or a late fee of \$15.00 will be assessed after 6:00 P.M.
- **SNACKS:** An after-school snack is provided by the CCSD Nutrition office (Grain, Fruit, and/or Dairy).
- **CONCESSION:** KYA sells concession food items. Your child may bring money to purchase items. You can put money in an envelope "account" in the office to keep their money safe from getting lost or stolen.
- **HOMEWORK:** KYA provides time and space for homework each day. It is your child's responsibility to let the staff know of their homework assignments.
- **STUDENT DISCIPLINE REFERRALS:** If your child should accumulate FOUR discipline referrals during the semester, they will be dismissed from the remainder of the program. The students' expectations are listed in the STUDENT CODE of CONDUCT.
- **ELECTRONICS: KYA is NOT responsible for lost or stolen items.**

HOLD HARMLESS RELEASE

I hereby waive, release, absolve, indemnify, and agree to hold harmless the Kirtland Youth Association, Inc., its directors, officers, organizers, sponsors, supervisory staff, participants, and any other affiliates; for, from, and against all liability because of any bodily injury, or property damage, known or unknown, which may occur or result from the participation of the above named child in any and all activities whether the result of negligence or for any other cause of the Kirtland Youth Association. I individually, and as a parent/guardian for my child, have read this release and understood all the terms. I execute it voluntarily and with full knowledge of its significance.

Release made this _____ of _____, 20____ by _____
Day Month Parent/Guardian Signature

STUDENT CODE OF CONDUCT

Positive Attitudes and **a Growth Mindset** keeps the After-School Program fun! Below are some expectations that the participants are expected to follow:

- Respect yourself, peers, staff, and guests
- Play fairly and be honest
- Applaud the efforts of others
- Inappropriate language is NOT tolerated
- Eat and drink in designated areas
- Say only good things about others
- Participate in all activities
- Resolve disagreements in a positive way
- No kicking or throwing footballs or baseballs in the gym
- Listen to staff during activities and assemblies
- Be respectful of other members and their property
- Tobacco, drugs, alcohol, and weapons are prohibited
- Take care of the KYA facility, grounds, and equipment
- If you make a mess, you clean it up
- Tell all concerns to a staff member

Student's Signature

Date

AUTHORIZATION TO PRODUCE AND USE AUDIOVISUAL MATERIALS

I hereby voluntarily and without compensation authorize the Kirtland Youth Association, Inc. to produce photographs, movies, videotapes, audio-tapes, and Power Point Presentations of the below named student. This authorization is given on the condition that the materials taken or produced will be used for the purpose of community education or program promotion. I understand Kirtland Youth Association, Inc. and its employees will not use these materials for compensation.

I understand that this grant of permission shall only be revoked by a written instrument delivered to the Executive Director of the Kirtland Youth Association, Inc. This consent shall remain in effect, unless revoked.

Name of Student

Name of Parent/Legal Guardian

Date

Signature of Parent/Legal Guardian

AUTHORIZATION TO PRODUCE AND USE AUDIOVISUAL MATERIALS

STUDENT'S NAME: _____

The following individuals' are authorized to check out the student names above from KYA.

1. Name: _____

Relationship: _____

2. Name: _____

Relationship: _____

3. Name: _____

Relationship: _____

4. Name: _____

Relationship: _____

5. Name: _____

Relationship: _____

6. Name: _____

Relationship: _____

Please specify the individuals that are PROHIBITED from contacting or checking out your child below:

Name: _____

Relationship: _____

Name: _____

Relationship: _____

Parent/Guardian Signature: _____ **Date:** _____